

Holy Rosary P&F Meeting
Tuesday, 26 April 2016 at 7:10pm
Holy Rosary Staff Room

Attendees:	Simon Devlin	Brother Stephen
	Mel Gardner	Al King
	Mark De Kluyver	Sam Xanthis
	Carmen Devlin	Michelle Kirwan
	Felicity Kendall	

Apologies:

Nathan Collins	Peter Devlin	Mark Nolan
Rachel Nash	Nathan Byrne	Filomena Fernandez

Agenda

- 1 Welcome** SD and MD
- 2 Opening Prayer** SD
- 3 Approval of last minutes** – approved by all present.
Matters arising:
The Playground Sundowner was held on the upper oval on Sunday 3 April. It was well attended by our community, Father Peter blessed the playground and overall it was a fantastic afternoon. MD will reimburse Tina Menage’s expenses for the event.

MD advised the marquees that were arranged by NB and donated by Samsung are of great quality and much appreciated by Mr Flexman.
- 4 Principals Report – April 2016**
Attached to these minutes.
- 5 Quiz Night – Saturday, 18 June 2016**
CD has been approaching businesses requesting donations - had a good response so far. The quiz masters have been paid and Kath Blitz-Kokis is happy to run the bar. Expect to use Eventbrite for ticketing – tickets will be sold for \$20 per person, tables of 8 or 10. CD will notify Kaye Sullivan to invite parishioners to attend, as occurred last year. Kaye is happy to cross-promote any P&F events and assist with building community from the Parish. SD to draft a letter to school families, outlining the quiz night fundraiser and inviting donations to be used as prizes, to go to the eldest child of each family.
- 6 P&F Business directory**
MN, MG and NC are meeting next week – draft will be tabled at next meeting. After some discussion it was decided businesses would be included at no cost, given they may be approached to offer contributions for our community events.

Action: Share at a future meeting
- 7 West Australian Fundraising tokens**
Kyrstie is chairing this, finishing soon.

Action: RN to check outcome and report

8 School disco: Fri 24 June

SX will arrange a team to set up and run the junior disco. We need someone to run the senior disco - an email can be sent to upper school parent reps to arrange.
P&F to provide a lolly bag to each child attending the junior disco; a lolly bar will be run at the senior disco. MK suggested Newman students may be prepared to assist running the disco as part of their volunteering – MK to follow up.
Bro. Stephen to follow up on cost of cleaner to include in budget.
To note for future P&F coordinators – the second disco of each year will be free of charge to year six students.

Action: Bro. Stephen to advise cleaner costs

9 Graduation donation

After much discussion it has been agreed the P&F will commit to an annual donation of \$500 to the Year Six Graduation Committee to assist with yearbooks and other expenses.

10 Chocolate Drive

Expecting an update from FF – next meeting.
Follow up whether we received a hamper and other complimentary chocolates from Cadbury – these are usually stored in the server room and used for footy tipping prizes.

Action: SD to follow up with FF

11 Entertainment Books

Information should be coming out this week – usually a flyer home to each family.

Action: SD to follow up with FF

12 Finance Update

SD advised that liaison with the bank is still problematic - currently unable to access internet banking. SD to persist and provide finance update at next meeting. The deposit book is not in the school safe – SD to follow up with FF.

Action: SD to follow up deposit book with FF

13 Footy Tipping Update

This is administrated by John Perryman who liaises with Bro Stephen on a weekly basis. The tipping winner is announced at assemblies and presented with a prize.
Bro Stephen suggested canteen vouchers be awarded – ie the winner can choose an icy pole. MG to check with Leanna Wightman tomorrow at school.

Action: MG to follow up with Leanna

14 General Business

Soccer goals

SD gave an update on the soccer goals - original quote was for \$1,395 plus delivery, however the cost has since increased by \$300. SD has been in liaison with the company, they may honor the original quote. If this does not occur, the P&F has approved the purchase of the goals for \$1695 plus delivery costs.

Mother's Day morning tea: Friday 6 May, Veritas Garden

MG is on track with plans, raffle prizes and catering order.

Usually raffle tickets are free, however this year the caliber of prizes is high so we will charge \$5 per ticket or 3 tickets for \$10. Approved budget for the event is \$400.

P&F Labels

MD has a web address to provide to the P&F which supplies labels – this will be used to label equipment purchased by P&F.

MD to provide to SD/RN

Facebook protocol

Discussion surrounded a protocol for P&F Facebook content.

Standard responses to requests will be drafted.

Need to consider how we support charitable causes.

Action: RN to prepare

Parent Rep Coordinator update

FK provided an update on progress of this initiative:

- Overall this process is working very well.
- The intention is to set up a calendar highlighting events and avoiding crossovers of two events on the same night.
- Encourages feedback from parent reps so FK can promote great venues and provide information to other groups.
- Requested MD provide a list of new students at the start of each term, to advise parent reps they have a new family in their class. MD will arrange.
- Queried whether we can consider an end of year windup for reps to thank them for their efforts. Approved.

Action: MD to provide info on new families to FK

Parent Education Evenings

Bro Stephen asked whether we will continue these, given last year we had two successful events.

A round table discussion ensued – all agreed a presentation for parents on protective behaviours would be of value. This would align with the current student program within the school.

Action: SX to investigate

SX had been in contact with Maggie Dent's team and confirmed a date in Feb 2017 that Maggie can attend school for a parent workshop.

Action: SX to provide information at next meeting

MD advised there are staff who would appreciate the opportunity to showcase to parents how the iPads are being utilised in class – particularly within the junior school. The P&F could support this initiative. MD suggested two presentations – one at 2.15pm-3.00pm and one at 5.45-6.45pm prior to a P&F Meeting.

Action: MD to follow up with staff and provide a date

Pajama Day: Friday 1 July

MD confirmed Pajama Day is back! This will allow students to attend school in their pajamas for the day, providing a gold coin donation to the Missions.

Coffee Van for Sport Carnival: end Term 3

AK queried whether this will occur again. Last year, Acton City Beach provided a coffee van as a goodwill gesture/sponsorship. AK will look into a coffee van to attend this year's carnival.

Action: AK to follow up

Pirate Day

SX queried whether the school will again participate in the national Pirate Day Friday – an event to raise awareness of, and funds for, childhood brain cancer research. Last year we raised around \$600 with students dressing up and donating a gold coin, plus an additional \$600 with a cupcake

stall. SX to provide MD with information on the next event.

Action: SX to follow up

Dinner with the Parish Council: Friday 20 May

To be held in the staff room. School Admin will bring the beverages, P&F Executive will provide dessert, School Board will provide nibbles and Parish Council will provide the main course.

Meeting closed at 8:30pm. Next meeting Tuesday 24 May.
