

Holy Rosary P&F Meeting
Tuesday, 30 August 2016 at 7:00pm
Holy Rosary Staff Room

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|-------------------|-----------------|--------------|-----------------|
| Attendees: | Mark De Kluyver | Simon Devlin | Brother Stephen |
| | Sam Xanthis | Nathan Byrne | Peter Devlin |
| | Danielle Taylor | Mel Gardner | Rachel Nash |
| | | | Carmen Devlin |

Apologies:

Al King
Nathan Collins
Felicity Kendall

Agenda

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- | | | |
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| 1 | Welcome | SD |
| 2 | Opening Prayer | SD |
| 3 | Matters arising – no matters arising from the July 2016 minutes. | |
| 4 | Principals Report – August 2016 Presented by MD and attached to these minutes. | |

5 **General Business**

Bunnings Sausage Sizzle

NB provided an update of the day and thanked all the volunteers for their efforts. Overall the day was a great success especially since the weather was cold, windy and wet at times. Profits raised were \$1,137.89. NB said he had over-catered on a few things however out of 880 sausages around 760 were sold. All agreed it was a great result and NB was to book in dates during Spring for 2017. The meeting thanked volunteers, NB for organising and PD for helping with early morning set-up.

Movie Fundraising Night

CD provided an update and reported that \$1,181 was raised from tickets sales and the late addition of a very popular raffle. There were also door prizes included and the movie choice / offering (Bad Moms) was a key factor in the success. A big thank you to all who donated, including the Taggart family and Sweet Lips to name only a few. RN to upload pictures of the winners to FB / Google Drive.

6 **Finance Update**

Overview

SD welcomed back PD, who PD provided an overview of income –v- expenditure and funds at hand as at 30 August 2016.

MG mentioned that Mel Slattery was going to contact PD regarding the P&F levy.

Canteen Oven

SD provided a background on the request for a new canteen oven since the existing one was not able to continue servicing the canteen. The cost of replacing the broken oven came to the amount of \$1,896. It was noted the P&F were very blessed and fortunate with the efficient running of the (not-for-profit) canteen and noted that maintenance is usually paid for by the school.

The purchase was approved by the meeting.

Other P&F business

It was noted the purchasing of sports equipment by the P&F was acknowledged in teacher blogs, the meeting was very appreciative of this acknowledgment.

7 Parent Blog

SX was approached by a parent with a suggestion to have a central Parent Blog to take place of emails from parent representatives. The suggestion was discussed and after many thoughts, it was agreed it could work alongside parent rep emails (whether as an alert / short reminder rather than separate blog). MD to discuss feasibility / best way forward with Caroline Mullins and report back at the next meeting. It was also noted by SD that a consistent time of sending parent rep emails to the coordinator each week should be looked at, this would assist with streamlining communications during busy times.

MN also noted for those that were not aware, that you could have email alerts set-up for the teacher blogs so they are sent to you when posted.

8 P&F Business Directory update

MN provided an update of how the business directory was progressing. Originally the aim was to have 50 listings and the current tally was at 37. For a small fee per listing of \$50, most had been gained from making direct calls (approx. 30), one or two were from a school bag drop and the remainder were from passive means (whereby businesses contacted MN).

There were a wide range of businesses listing so far eg. builders, plumbers, waste management, chiropractor, podiatrist, etc. some key trades eg. electricians were missing.

MN urged the meeting to think of school families that may be interested in taking part.

It was noted that Michelle Rowland was collating photos for the design of the directory.

9 Further General Business

Food & Wine Fair

The confirmed date for the Food & Wine Fair is scheduled for Saturday, 29 October 2016. SX advised the organising was ticking along nicely, vendors were all booked and are paying \$100 each for the opportunity to be there on the night.

SD is organising the drinks and RSA licensing for the evening. NB and RN offered to obtain / check RSA currency and wait on SD further advice on the manager role.

SX mentioned after looking at generator options it was agreed to use existing ppt's for lighting.

Waste management was discussed and SX was able to get bins for around \$150 which would be taken away free of charge

It was mentioned that parking around the school was going to be tested / restricted due to upcoming construction on surrounding property. The meeting noted that this may impact on the feasibility of the Car Bay raffle going forward for 2017 and further discussion was to be had at the next meeting.

P&F Get Together

NB brought up the already suggested night out for the P&F. It was agreed partners and the School Board would be invited. MD noted the AGM was to be held on Wednesday, 16 November 2016 and it would be good to tie in with this date. After discussion it was agreed to lock in Sunday, 20 November 2016. SX suggested inviting / acknowledging the parent reps somehow. SD noted succession planning for the P&F was a consideration and all agreed it would be a great event to invite them to and thank them for their efforts during the year.

It was also noted that the welcome sundowner was to be discussed at the next P&F Meeting.

Meeting was closed at: 8.15pm
