

Holy Rosary P&F Meeting
Tuesday 28 February, 2017 at 7.00pm
Holy Rosary Staff Room

Attendees:

Mark De Kluyver (MD)
 Brother Stephen Barker (SB)
 Felicity Kendall (FK)
 Al King (AK)
 Peter Devlin (PD)
 Simon Devlin (SD)
 Nathan Byrne (NB)
 Narelle Foster (NF)
 Sue Griffin (SG)
 Phil Fogliani (PF)
 Belinda Fogliani (BF)
 Tamsin Owen (TO)
 Natalia Della-Pollina (ND)
 Mark Nolan (MN)
 Susan Brown (SB)
 Amanda Oliver (AO)

Apologies:

Rachel Nash (RN)

Minutes of Meeting (Taken by AK)

Item Description	Action
1. Previous meeting minutes: Not available, to be approved at next meeting	AK / SD
2. Principal's Report (MD) <ul style="list-style-type: none"> • Circulated by email to attendees 	
3. Finance Update and 2017 Budget (split in two) <ul style="list-style-type: none"> • PD provided finance update, documents subsequently scanned and emailed to attendees • Last year main expenditure upper and lower playgrounds (\$51k and \$15k), teachers wish list (\$10k). Of note 2017 lower playground payment made in 2016 rather than 2017 • Current bank balance approx \$15k, Maggie Dent income awaited • Budget summary for the year presented • Larger ticket item for this year's budget is \$20k for contemporary classrooms (funds two classrooms / 1 year group) 	
4. Sundowner Review <ul style="list-style-type: none"> • Viewed as successful, Mark D received good feedback • Low cost versus previous welcome back events • Worked well as a BYO event instead of organised bar 	

Item Description	Action
<ul style="list-style-type: none"> Likely to be the same format again next year 	
<p>5. Maggie Dent Review</p> <ul style="list-style-type: none"> Went well, good feedback Thanks to Newman for their assistance Approximately break even to small profit Possibly look at booking again for next year Suggested timeslot later in year to improve ticket sales 	
<p>6. Dad's and Kid's Campout</p> <ul style="list-style-type: none"> Event date is the 18th of March Code of conduct circulated Permission slips requested by the Tuesday before the event Temptations catering to be used again Farmer Jacks to be approached for support Try to organise more games this year No car or vehicles on oval due to access and logistical issues, this information was circulated with the code of conduct To be kept as dads / male relative / male supervisor event at present 	
<p>7. Business Directory Update and Review</p> <ul style="list-style-type: none"> Break even on first year, 45 businesses listed More of a community type project than straight out advertising Separate subcommittee may be formed Online presence suggested MN requested directory to be on school website, MD agreed (MN to discuss how to get this to happen directly with MD) Presence in school newsletter (likewise MN to follow up with MD) Cocktail party proposed to get business owners together A request was made for funds for a small function to allow the business directory participants to meet and greet and to pass on information about the P&F and its role. \$750 requested. Motion raised by SD, seconded by SG, approved at meeting. MN to organise event. 	<p>MN / MD</p> <p>MN / MD</p> <p>MN</p>
<p>8. Class Rep Update</p> <ul style="list-style-type: none"> Class reps have volunteered for the vast majority of classes (except 1 x yr 2,3,4,5?) Description of role drafted and provided to the class reps Class reps will be made aware of new families / students so they can assist with introduction to the school community 3yo kindy now has rep Felicity requested the P&F and reps follow cut-off dates for circulation of information. Any items need to be to Felicity by Monday for circulation to the reps on Wednesday, then circulated by the reps to the parents by the end of the week. This is so communication is once per week, discussed and agreed 	
<p>9. Board Rep Update</p> <ul style="list-style-type: none"> School priorities discussed at the last meeting Board reports are on the school webpage (includes available financial information) 	
<p>10. Nomination and Election of Vacant Positions</p>	

Item Description	Action
<ul style="list-style-type: none"> • Alastair King nominated for the Secretary position by Simon Devlin, seconded by, Felicity Kendall, elected unopposed • Nathan Byrne nominated for the Vice President position by Peter Devlin, Seconded by Mark de Kluyver, elected unopposed • Mark Nolan nominated for the P&F School Board Representative position by Simon Devlin, seconded by Sue Griffin, elected unopposed 	
<p>11. General Business</p> <ul style="list-style-type: none"> • Suggestion of P&F blog was raised but P&F not to have own blog, information can be put into class blogs if warranted • After general discussion and suggestion it was agreed that a survey would be put out to the school community regarding the role of the P&F. Draft survey is to be put together and reviewed at next meeting • A general discussion was held about funds allocation / projects. A main area of interest is the provision of a shaded area on upper oval area and various other shading / weather protection along with. Provision of seating to be reviewed again, for upper oval in particular. Further discussion to be held at next meeting about the process of putting together a proposal etc. • Facebook page admin raised, responsibility for maintenance currently sits with secretary, page to be updated again shortly once transition of Secretary position is completed • Disco running to be discussed at next meeting • Close timing of Pirate Day and School disco was raised. Pirate day not a P&F event but where possible the P&F are mindful of strain on volunteer time resources 	<p>NB / SG / NF</p> <p>AK</p>
<p>Next Meeting: Tuesday 28 March 7:00pm in Staff Room</p>	
<p>Meeting Closed: 8:25 PM</p>	