

**Holy Rosary P&F Meeting  
Tuesday 25 July 2017 at 7.00pm  
Holy Rosary Staff Room**

<b>Attendees:</b>	<b>Apologies:</b>
Mark De Kluyver (MD)	
Brother Stephen Barker (SB)	Felicity Kendall (FK)
Simon Devlin (SD)	Rachel Nash (RN)
Nathan Byrne (NB)	
Peter Devlin (PD)	
Mark Nolan (MN)	
Sue Griffin (SG)	
Kristie Denham (KD)	
Michelle Della-Franca (MDF)	
Natalia Della-Polina (ND)	
Al King (AK)	

**Minutes of Meeting (Taken by AK)**

	<b>Item Description</b>	<b>Action</b>
<b>1</b>	<p><b>Previous meeting minutes</b></p> <ul style="list-style-type: none"> <li>July 2017 minutes approved by SG and seconded by MD</li> </ul>	
<b>2</b>	<p><b>Business arising from last meeting not detailed as separate agenda item</b></p> <p>None</p>	
<b>3</b>	<p><b>Principal's report (MD)</b></p> <ul style="list-style-type: none"> <li>Principal's report to be circulated with minutes</li> </ul> <p>Key points included:</p> <ul style="list-style-type: none"> <li>Cross Country results good</li> <li>30 years Cath-ed service Mrs Hornby</li> <li>Parish dinner this week</li> <li>Changes to assembly with music included later in year</li> <li>Concerts at end of Term 3</li> <li>Reading resources, robots, music and maths resources, pre-primary grass area improvement and contemporary classroom Year 2 are being or have been exercised</li> </ul>	
<b>4</b>	<p><b>Finance update (PD)</b></p> <ul style="list-style-type: none"> <li>Account Summary Circulated</li> <li>Balance is \$26,529</li> <li>Recent income from disco and bake sale</li> <li>Cheque for \$20,000 presented to the school for Contemporary Classrooms Project, 2 x classroom upgrades as per 2017 plan</li> <li>P&amp;F levy income to be received this term</li> </ul>	

	Item Description	Action
5	<b>Board Rep Update</b> <ul style="list-style-type: none"> <li>No board meeting since last P&amp;F meeting</li> </ul>	
6	<b>Business Directory</b> <ul style="list-style-type: none"> <li>3 new businesses joining</li> <li>Request for school supporting businesses to be allowed to be represented in business directory</li> <li>Philosophy and process explained by Mark</li> </ul>	
7	<b>Communications Rep Update</b> <ul style="list-style-type: none"> <li>Only been underway a few weeks</li> <li>Appetite and interest from people is there</li> <li>A lot of material is being put on Facebook as well, thanks to Kristy</li> <li>Linking to awareness regarding funding of Contemporary Classroom project is going well</li> <li>Minkey hockey will feature soon</li> <li>Funding to school will be promoted</li> <li>Kristy to send guidelines out for class / year group Facebook pages</li> </ul>	KD
8	<b>Parent Rep Co-Ordinator Update</b> <ul style="list-style-type: none"> <li>Reminder about information for circulation to be to the co-ordinator by Monday for circulation to class reps on Wednesday</li> </ul>	
9	<b>Fundraising Committee Update</b> <ul style="list-style-type: none"> <li>First informal catch up went well</li> </ul> <b>Lapathon</b> <ul style="list-style-type: none"> <li>Lapathon planning going well, planned for 8<sup>th</sup> September, from 2pm, half hour running time</li> <li>Years 3,4,5,6 to run 220m on outer track and Years 1, 2 and PP will run 150m on an inner track</li> <li>Still attempting to source prizes, to be awarded at an assembly</li> <li>Pledge forms should go out soon</li> <li>Donations via per lap or lump sum</li> <li>Funds to be collected over 2 weeks after the event</li> <li>May try to source a mascot for the event</li> </ul> <b>Bogan Bingo</b> <ul style="list-style-type: none"> <li>14<sup>th</sup> October is the date, in the Gym</li> <li>Deposit will be paid predicting 150 attending, they can offer some additional services (DJ after event)</li> <li>Lolly bar will be done plus some other catering</li> <li>Licensed bar, no BYO alcohol</li> </ul> <b>Mum's Movie Night</b> <ul style="list-style-type: none"> <li>Will go ahead, no date fixed, likely to be November</li> <li>Info from last year's event to be sourced</li> </ul>	MDF

	Item Description	Action
10	<p><b>Recent Events Review</b></p> <p><b>Bake Sale</b></p> <ul style="list-style-type: none"> <li>• Very well done, thanks heaps to the organisers!</li> <li>• Possibly do one similar event more than once a year, Christmas themed one later in the year</li> <li>• Last day of term timing was very good</li> </ul> <p><b>Entertainment Books</b></p> <ul style="list-style-type: none"> <li>• Getting close to being wrapped up</li> <li>• 100 sold, 49 books and 51 digital</li> <li>• \$14 per book goes to P&amp;F</li> </ul>	
11	<p><b>Upcoming Events Planning and Discussion</b></p> <p><b>Bunnings Sausage Fundraiser – 6<sup>th</sup> August</b></p> <ul style="list-style-type: none"> <li>• Supplies Booked (for 840)</li> <li>• Helper email should go out soon, timeslots normally a bit over 1 hour</li> <li>• Add helper request to facebook</li> <li>• Promote on facebook</li> <li>• Raffle can be done with prior approval</li> </ul> <p>Raffle or use of football commentary box prize</p> <ul style="list-style-type: none"> <li>• To be silent auction again to wider audience via all communications and to outside of school</li> <li>• Also Shaun Reddage basketball coaching session</li> </ul> <p>Father's Day Breakfast</p> <ul style="list-style-type: none"> <li>• 1<sup>st</sup> September</li> </ul>	<p>NB</p> <p>SD</p>
12	<p><b>Current / Future Projects Discussion</b></p> <ul style="list-style-type: none"> <li>• Pre-primary playground upgrade went very well</li> <li>• Kids enjoying using it</li> <li>• Came in within budget</li> <li>• Everyone happy with performance of contractor</li> <li>• Many thanks to Michelle and others involved!</li> <li>• Quickest project from concept to successful execution in recent memory</li> </ul>	
13	<p><b>General Business</b></p> <ul style="list-style-type: none"> <li>• MD, SD and Ross Tolley attended information session at Newman about infrastructure upgrades at the school</li> <li>• Offer made to present at Holy Rosary which all felt we should accept and organise, timeslot to be organised</li> </ul>	SD
	<b>Next Meeting:</b> Tuesday 22nd August in Staff Room, 7:00 PM	
	<b>Meeting Closed:</b> 8:35 PM	