



# HOLY ROSARY SCHOOL DOUBLEVIEW

*Foundations for Life*

## STUDENT MANAGEMENT POLICY

As a Catholic School we strive to follow Gospel values and the example of Jesus. Jesus gave us two basic commandments.

- \*Love God and the creations God has made with love, including ourselves.
- \*Love and respect your neighbour and respect their property.

Though the 'Making Jesus Real' program, we strive to offer a safe and secure environment where these values can be developed in an atmosphere of faith and trust. Jesus showed us how to love God and how to treat all people with respect and dignity. He asked for nothing more than to be treated by others as He Himself treated others. The conduct and behaviour of each student should be that expected of a Christian person growing and developing within a Christian community. We believe this means guiding the child in developing responsibility and self-discipline.

### SCHOOL RULES

There are a set of school guidelines concerning health and safety, respect for persons, property and the environment. These are intended to develop students' self-discipline and responsibility.

#### OUR TREATMENT RULES

- We are courteous to all members of our school community and visitors.
- We are honest, well-mannered and considerate.
- We ensure that people feel happy and safe around us.
- We show that each person is valued.
- We respect ourselves, our peers and our school.

#### OUR LEARNING RULES

- We organise our own equipment and resources.
- We use our co-operative learning skills.
- We support and respect other people in their learning.
- We are accountable for the completion and submission of tasks.

#### OUR SAFETY RULES

- We are responsible and accountable for our actions.
- We use school equipment appropriately and safely.
- We look after our property and the property of others.

#### OUR MOVEMENT RULES

- We walk in the classrooms, undercover area, car park and on the pathways.
- We line up to enter a room and we leave in an appropriate manner.

#### OUR PLAYGROUND RULES

- We eat in the undercover area (Yr1 – 3) or on the courts (Yr 4-6)
- We play appropriate games for the area we are playing in.

## **ROLE OF THE CLASS TEACHER**

The management of behaviour at a class level is the responsibility of the class teacher and they will always use their discretion to deal with individual circumstances. All children contribute to devising classroom rules and hence must accept the responsibility of adhering to them. Lapses of inappropriate behaviour are dealt with by the class teacher in consultation with the student. Appropriate consequences will be assigned to him or her. It is important to keep parents informed of repeat or serious occurrences. In addition, repeat occurrences or behaviours of a serious nature will be referred to the Admin Team.

## **POSITIVE REINFORCEMENT**

All staff use a variety of strategies to reinforce appropriate behaviour. This can be decided by individual staff according to student needs. Staff are encouraged send students to the Admin Team to present work of a high standard or for recognition of good behaviour.

## **CLASSROOM MANAGEMENT PLAN**

Where children repeatedly interfere with teaching and learning despite all the positive efforts of the teacher, the following steps are to be used at Holy Rosary.

1. **REMINDER:** Remind and redirect student to behave appropriately. Use of positive language.
2. **WARNING:** Give a more formal warning about the inappropriate behaviour.
3. **TIME OUT IN CLASS:** Student is moved to **TIME OUT AREA** in class and the incident is recorded in the teacher's records.
4. **PEER CLASS:** If a student continues with problematic behaviours, students will complete a 'Think Sheet' in a peer class and it will be sent home to be signed by the parent. This is marked in the teacher's records.
5. **PARENTS NOTIFIED:** Three 'Think Sheets' in ONE TERM will result in a phone call to parents and a meeting with an Admin Team Member.

***Students who are being violent or severely disruptive may be immediately removed to TIME OUT with an Admin Team Member who will deal with the incident in conjunction with the class teacher. In the unlikely event that this behaviour is happening regularly, the principal has the option to suspend or exclude the student from school. Please refer to CECWA Guidelines.***

## **SUSPENSION OF STUDENTS**

Suspension means temporary withdrawal of a student's right of attendance at the school.

It is a disciplinary measure which may be invoked by the Principal, where a student's conduct and behaviour are deemed to be prejudicial to the good order or reputation of the school.

Principals should discuss the proposed suspension with the parents of the student involved.

## **EXCLUSION OF STUDENTS**

(Ref: CECWA Policy Statement *Exclusion of Students for Disciplinary Reasons*.)

Exclusion means total withdrawal of a student's right to attend a particular school i.e. termination of enrolment.

Exclusion is an extreme disciplinary step reserved for cases of gross misconduct, serious breaches of school rules, or behaviour that is persistently disruptive or contrary to the mission statement of the school. Exclusion is a sanction to be applied as a last resort, normally after all other measures have failed.

Careful consideration shall be given to the overall good of the individual student as well as to the welfare of the school community.

The decision to exclude a student shall be the responsibility of the Principal. The Principal or the Principal's delegate shall undertake an investigation based on the merits of the matter by providing a fair and unbiased hearing of the parties concerned.

No exclusion shall proceed unless the procedures outlined in the CECWA Policy Statement *Exclusion of Students for Disciplinary Reasons* have been adhered to.

### **Policy Review Dates**

Reviewed 2015

Reviewed and Updated 2016

Next Review in 2021