



20.08.2016 | 10.30am | Staff Room

Attendees | Michael O'Dwyer | Grace Dwyer | Jess Frisina | Tess Gini | Laura Audino
| Heidi Stevens

Apologies : Georgia Delaney

Time	Item	Owner
10.35am	Principals Report	Michael
10.50am	1. Fundraising - Discussed whole school fundraising for Kindy revamp and positives and negatives from community opinion - Enough funds in P&F account to fund Kindy revamp and no specific fundraiser needed for this - Discussed possible survey for school community to determine what P&F could fundraise for - Market Lottery as a Christmas Lottery. Possibly add more prizes for better chances. Michael happy to raffle off principals bay as 4th prize. To be drawn at the Christmas concert. - Need license for Lottery 2. Movie Night - License paid for movie night \$250 - Pizzas on the night – distributed by P&F. Pizza van set up in staff carpark so lifts can be used to bring up to the gym. - Need to organise a drinks table - Discussed it is a family event, confirmed no teachers supervision required. Parents are responsible for their own children. Not a drop and go event. Need to ensure comms reflect this. - Discussed inviting Fr Andrew and remaining nuns to these community type events in the future. - Asked for number of tickets sold?	Tess Jules

Time	Item	Owner
	3. Fathers Day - Organise Raffle – discussed Butchers Crowd voucher. - Let parents know before that kids can buy raffle tickets at the stall so parents can send additional money. - To be drawn at assembly - Discussed reason Fathers Day breakfast moved to Thursday – to include Kindy kids - 7am setup for volunteers to arrive - Setup coffee van on Angelico Street for easy access - Breakfast set up on Dominican oval unless raining – will move to undercover area. - Decided no photobooth for Fathers Day - Jess to do roster for volunteers for Fathers Day stall 4. First Aid - Confirm charge of \$5 to be used for grazing platters and pizza from Rocket to share around - Location in the staff room depending on numbers - Flyer needed and trybooking - Discussed inviting Year 6 kids to participate 5. Colour run - Date locked in Friday 16th October – week 1 - Gecko sports running whole event. Going to attend assemblies in the lead up to promote it. Jess giving assembly dates to him - Target \$30k – if we make it, Michael will be slimed in front of kids - Year level that raises the most will win a team building exercise run by Gecko Sports from week 5-10 - Cost is \$8k for setup, foam, ninja course, colour etc. - Discussed PP – Y6 only event due to Kindies being overwhelmed last year - 1pm – 3pm. Kids will have early lunch - Need to make comms and include kids need to wear white and will get colour on them.	Jess Heidi Heidi

Time	Item	Owner
	6. Performing arts assembly on 11th September 7. Talent show - Grace to find out of going ahead - Will probably be term 4 8. School app - Tottle – new CEWA app. - CEWAs version of the one stop shop for schools - Keeps student records, my HR, all comms - Being trailed in the next year. Not ready for roughly 1.5 years - CEWA has said it will be mandated - Michael has asked to be a pilot school for trialling 9. COMMS - Discussed the confusion for parents with multiple kids having many different communication platforms. No streamline communication for specific things across all teachers. - Communication policy looking to be put in place for teachers regarding checking emails and replying within timeframe etc. - Grace to bring up at teachers meeting to have more streamline communication from teachers across all years. Eg. Things for seesaw and things for email. 10. Teachers Wishlists - Year 2 – Initialit literacy programme – Multilit company. Money has been used from class budget to pay for program. - Roughly \$500 - \$1000 - Would like P&F to help with class budget for Christmas - Year 6 – Money for bus for graduation activities. - Discussed the possibility of them running a cake stall or sausage sizzle at the Colour run. 11. Canteen – going forward - Year 6s getting better at running canteen with Jason Riddle and Vics help - Jason Riddle has written explicit instructions for them - Starting Term 4 – no Parent help will be required - Remainder of term 3 – only 1 parent required to oversee - Georgia to liase with Vic regarding icecream inventory. Vic to send photos to Georgia of freezer so we know what is needed.	Grace Grace Georgia

